

## STAY IN SPAIN. STUDENT CARD.

Once you come to Spain with your visa, within the maximum term 30 day upon your arrival, you must submit personally, at the Immigration Department ( Police ) in the city where you reside (e.g. Barcelona) your Type D Visa with your passport, with the following documents, to request the delivery of the student residence card:

1.- The certificate of home registration ( “empadronamiento” ) , corresponding to your student residence in Spain. This procedure to be PREVIOUSLY done before the City Council ( “Ayuntamiento “ ) , e.g. the City Council of Barcelona. To do this, you go to the office of City Council in your district in Barcelona with your passport and visa (original and copy), and with the authorization to reside at that address (original and copy) issued by the landlord of the home/apartment (with a copy of the National Spanish Identity Card of the landlord of the home/apartment ). The registration certificate (“empadronamiento”) will be issued by the moment.

2.- Application Form for the delivery of the official residence student card. To be provided by the Immigration Department.

3.- The visa and passport (original and complete copy).

4.- Four photographs. ( white background, in the face without glasses and the hair removed, size 3 x 4. The face should occupy 80% of the total area of the photo).

5.- Certificate from your Academic Center.

6.- Official fees to be paid in a bank in Spain (approx 20-30 .- €). The Immigration Department will facilitate the payment form of fees for the student card.

(\*) You can also consult the website of the Ministry of Foreign Affairs of Spain at the following address: **<http://www.maec.es>** - **Consular Section** - where you will find minformation on the above.